

**Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board
Meeting Minutes of December 3, 2024**

Board Members in Attendance: Russell Porter, Robert Dandoy, Leonard Call, Gage Froerer, and James Harvey

Excused Board Members: Richard Sorensen and Benjamin Nadolski

Additional Attendees: Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, Deputy Chief Jared Taylor, and Office Manager Kathy Stokes

1. Welcome – Russ Porter, Chairman

2. Public Comment: None

3. Consent Agenda:

- a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on November 19,2024

The motion to approve the minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on November 19,2024 was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

4. Public Hearing:

- a. Motion to adjourn public meeting and convene public hearing

The motion to adjourn public meeting and convene public hearing was made by James Harvey. Robert Dandoy made the second motion. Motion carried by unanimous vote.

- b. Public hearing on 2025 Final Budget: No discussion on 2025 Final Budget.

- c. Motion to adjourn public hearing and reconvene public meeting

The motion to adjourn public hearing and reconvene the public meeting was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

- d. Resolution No. 2024-003 - Resolution of the Administrative Control Board of Weber Area Dispatch 911 & Emergency Services District Adopting the Final 2025 Operating Budget of Weber Area Dispatch & Emergency Services District: The only change from the tentative budget presented during the last meeting is the addition of \$22,000

for the CommsCoach AI Quality Assurance software that was discussed in that same meeting.

The motion to approve Resolution No. 2024-003 - Resolution of the Administrative Control Board of Weber Area Dispatch 911 and Emergency Services District adopting the final 2025 operating budget of Weber Area Dispatch and Emergency Services District was made by James Harvey. Robert Dandoy made the second motion. Motion carried by roll call vote:

Board Member Dandoy: Aye
Board Member Harvey: Aye
Board Member Call: Aye
Board Member Froerer: Aye
Board Member Porter: Aye
Board Member Sorensen: Absent
Board Member Nadolski: Absent

5. Recess as Administrative Control Board and convene as the Local Building Authority

The motion to recess as Administrative Control Board and convene as Local Building Authority was made by Leonard Call. Robert Dandoy made the second motion. Motion carried by unanimous vote.

See Local Building Authority Minutes for Agenda items 6 through 8.

9. Recess as Local Building Authority and reconvene as Administrative Control Board

The motion to recess as the Local Building Authority and reconvene as the Administrative Control Board was made by Gage Froerer. James Harvey made the second motion. Motion carried by unanimous vote.

10. Action Items:

- a. Motorola/Flex Subscription Agreement: The agreement we purchased in 2016 was for 9 years. This is for ongoing maintenance for 2025 with some additional features. This is included in our 2025 budget.

The motion to approve the Motorola/Flex Subscription agreement was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

- b. PowerVetted Agreement: An additional module in our Power products which will enable us to perform a more comprehensive background for our new hires and visitors. We will also be able to track them in this system. This is included in our 2025 budget.

A motion to approve the PowerVetted agreement with the corrections requested by Bryan was made by James Harvey. Gage Froerer made the second motion. . Motion carried by unanimous vote.

c. Master Lease Renewal

The motion to approve the Master Lease was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

d. Westnet Maintenance Agreement: A renewal of our annual maintenance agreement with WestNet. They provide our Fire Station alerting software and equipment.

A motion to approve the WestNet Maintenance agreement was made by Leonard Call. Gage Froerer made the second motion. . Motion carried by unanimous vote.

e. 2025 ACB/LBA Meeting Schedule: Meeting the 4th Tuesday of each month except for the months of June, November, and December, which are earlier in the month.

A motion to approve the 2025 ACB/LBA meeting schedule was made by Leonard Call. James Harvey made the second motion. . Motion carried by unanimous vote.

11. Chairman's Report –Russ Porter, Chairman: Wishes all a Merry Christmas. Also expresses his appreciation to this group.

12. Director's Report – Kevin Rose, Executive Director: Not many changes since our last meeting. Our new hires are still in training. We are working closely with UCA and L3 Harris to in trying to tighten up and work on issues that we came across with the P25 project. We continue to work with them and assist our agencies with any future issues.

13. 2024 Budget Report – Kevin Rose, Executive Director: We are 92% through the year. We are waiting to receive our property tax revenue for this year. And as usual we are three months behind on receiving our telephone surcharge fees. Overall, we will receive more revenue than was originally budgeted. Our largest expense is personnel, we are currently at 80% spent. We are on target to be under budget there. All other expenses we are on target. When the change was made to allow the employees more freedom to take time off and the use of comp time, we were worried that the overtime budget would increase, but we are coming in slightly under budget for overtime. The Boards approval for this program is appreciated by us and the employees.

14. Motion to close the public meeting to discuss the character, professional competence, physical or mental health of an individual.

The motion to close the public meeting to discuss the character, professional competence, physical or mental health of an individual was made by Leonard Call. James Harvey made the second motion. Motion carried by roll call vote:

Board Member Dandoy: Aye
Board Member Harvey: Aye
Board Member Call: Aye
Board Member Froerer: Aye
Board Member Porter: Aye
Board Member Sorensen: Absent
Board Member Nadolski: Absent

15. Motion to open public meeting and action on closed meeting.

The motion to open public meeting and the action on the closed meeting was made by James Harvey. Gage Froerer made the second motion. Motion carried by unanimous vote.

16. Next Meeting January 28, 2025

A motion to adjourn was made by Gage Froerer. Robert Dandoy made the second motion. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director:  _____

Date: 1/28/25