

Weber Area Dispatch 911 and Emergency Services District
Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board
Meeting Minutes of June 18, 2024

Board Members in Attendance: Russell Porter, Robert Dandoy, Leonard Call, and James Harvey

Board Members Excused: Gage Froerer, Benjamin Nadolski and Richard Sorensen

Additional Attendees: Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, and Office Manager Kathy Stokes

1. Welcome – Russell Porter, Chairman
2. Public Comment: None
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on May 28, 2024

James Harvey made a motion to approve the minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on May 28, 2024. The second motion was made by Leonard Call. Motion carried by unanimous vote.

4. Action Items:
 - a. Operations Policies
 - i. P-074 Evacuation: Technical update for current phone system and current operating procedures.

Robert Dandoy made a motion to approve the changes to Operations policy P-074 Evacuation. James Harvey made the second motion. Motion carried by unanimous vote.

4. Action Items:
 - b. Financial Audit 2023 Budget: As reported by the Audit Partner Kyle Greene there were no findings, and no issues.

Robert Dandoy made a motion to approve the Financial Audit for the 2023 Budget. James Harvey made the second motion. Motion carried by unanimous vote.

4. Action Items:
 - c. Resolution No. 2024-001 – A Resolution of the Administrative Control Board of the Weber Area Dispatch 911 and Emergency Services District approving the certified property tax rate for the calendar year ending December 31, 2024 : The certified property tax rate is .000167, decreasing from last year's .000173, which is approximately \$200,000 more than last year due to growth.

Robert Dandoy made a motion to approve Resolution No. 2024-001 – A Resolution of the Administrative Control Board of the Weber Area Dispatch 911 and Emergency Services District approving the certified property tax rate for the calendar year ending December 31, 2024. The second motion was made by Leonard Call. Motion carried by roll call vote:

Robert Dandoy – Aye
Leonard Call – Aye
James Harvey – Aye
Russell Porter – Aye
Gage Froerer – Absent
Benjamin Nadolski – Absent
Richard Sorensen – Absent

5. Chairman’s Report – Russell Porter, Chairman: Nothing to report.
6. Director’s Report – Kevin Rose, Executive Director: We are still on track for the P25 Radio system cutover this fall. We did a soft cutover for our consoles and will do some training for our dispatch.

The incident chosen for the May Incident of the Month occurred in the early hours of May 10th, when a potentially devastating fire broke out in a 2 to 3 story barn in Riverdale. The quick and efficient actions of our team played a crucial role in managing the incident and ensuring public safety. Vicky took the initial call reporting the barn fire. The caller mentioned hearing popping sounds, possibly explosions, coming from the barn. Vicky promptly entered the call details and dispatched fire units without delay, ensuring a swift response. Kairene efficiently got the fire units in route to the scene, coordinating their response and ensuring they had all the necessary information to tackle the fire effectively. Miryah handled a critical call from Davis, who reported seeing three juveniles running from the fire toward I-84. This information was vital for the ongoing investigation and response coordination. Robin supported the team's efforts by managing additional calls related to the incident, ensuring no information was missed. Savannah coordinated with Riverdale Police, relaying real-time information as it came in. Thanks to her swift actions, Riverdale PD located and took the juveniles into custody, potentially preventing further incidents. Marina was instrumental in managing Fire 3 for the majority of the incident. She kept detailed notes and continuously updated assignments for the units on the scene, ensuring organized and effective operations. The collective efforts of these individuals exemplify outstanding teamwork and dedication. Their quick thinking, effective communication, and coordination ensured a rapid response to a critical situation, demonstrating the high standards of our team.

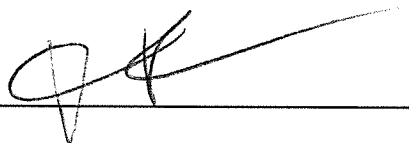
We are gearing up for the summer now that school is out for the increase in call volume. We also finished the hiring process and have hired 4 candidates; we are also looking at one lateral hire. The last hiring group are now working on their own. We received 158 applications of those 64 tested, 31 passed the test, 28 were scheduled for interviews, 20 came to the interviews, 8 received conditional offers, and we ended up finding 4 that have accepted positions. They will start next month.

7. 2024 Budget Report – Kevin Rose, Executive Director: We are 46% through the year. We are on target to come in under budget by the end of the year. Our largest expense is the personnel budget, which we are currently at 40%. No concerns at this time.
8. Next Meeting July 16, 2024. The board agreed to cancel the July meeting due to the lack of agenda items. The next meeting is scheduled for August 27, 2024.

Kevin Rose offers his appreciation to Lieutenant Horton for his work as the Operations Advisory Committee Chair.

A motion to adjourn was made by James Harvey. The second motion was made by Leonard Call. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director:  _____ Date: 8/28/24