

Weber Area Dispatch 911 and Emergency Services District
Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board
Meeting Minutes of April 23, 2024

Board Members in Attendance: Russell Porter, Robert Dandoy, Leonard Call, James Harvey, Gage Froerer, and Benjamin Nadolski

Board Members Excused: Richard Sorensen

Additional Attendees: Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, and Office Manager Kathy Stokes

1. Welcome – Russ Porter, Chairman.
2. Public Comment: None
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on March 26, 2024

A motion to approve the minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on March 26, 2024 was made by Robert Dandoy. The second motion was made by Leonard Call. Motion carried by unanimous vote.

4. Action Items:
 - a. Personnel Policy
 - i. P-014 Employee Benefits: Updates include the following: replacing Retirement and Social Security with Utah Retire Systems; replacing Major Medical Insurance with Medical Insurance; Replacing Life Insurance with Term Life Insurance; adding Health Savings Plan, Flexible Spending Account, Vision, and Employee Assistance Program; removing Clothing Allowance.

A motion to approve the changes to Personnel Policy P-014 Employee Benefits was made by Gage Froerer. Benjamin Nadolski made the second motion. Motion carried by unanimous vote.

5. Chairman's Report – Russ Porter, Chairman: We had a nice luncheon for the Dispatcher Appreciation week. He enjoyed it and was happy to be a part of it.

6. Director's Report – Kevin Rose, Executive Director: We had a successful Dispatcher Appreciation week. We appreciate all the work that went into making it a success. We enjoy seeing all our agencies rally around us. Each agency creates a poster board and brings in treats to show their appreciation to our Dispatchers. We appreciate our Dispatchers every week of the year and enjoy the opportunity to show them during this week.

UCA came in last week to reprogram all the radios in the County for the P25 project. It went pretty smooth for us. This will make the actual transition easier this fall. All our consoles are ready to go and are now able to get them all programmed and set up. Motorola came out and did flash upgrades on about half of the Motorola radios in the County. They will come back and get the Sherriff's Office done. Then we will be ready to go to the next step.

We are working on the Time and Attendance modules on our PowerDMS project. We are working with the County to make sure we have all the time codes and the information they will need entered into the system correctly. We are live with our evaluation and policy programs. We did our first rotation evaluation. We will do evaluations at the end of each shift rotation, which happens every 4 months. This program will be more transparent for the employees and give them more opportunities for improvement. Kudos and issues are all right there, they can be handled immediately.

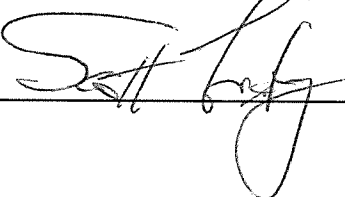
For March's Incident of the Month, our QA Supervisor who put it together noted that March was one of our more mellow months, but not our norm. She picked out an incident that occurred on the evening of Thursday, March 14th, 2024, a significant windstorm came through the Wasatch front, mainly hitting the Ogden area. Although the storm resulted in minimal damage throughout our county, it had a big impact on our dispatch center. Between 2200 and 0600 hours we received 208 incoming calls. The one-hour period between 2300 and midnight alone was 54 incoming calls, compared to our average incoming calls for that hour is around 27 calls. With the gusts of wind clocked up to 70 mph in this 8-hour period, it resulted in 48 burglary alarms, 10 traffic hazards, and 9 power line problems being entered. On top of all the incoming calls, officers initiated an additional 25 incidents, totaling 233 calls entered in CAD. The dispatchers working the graveyard shift this night truly had their work cut out for them. It takes a full group effort of everyone working together, and this team did just that. Way to rock it the entire shift!

For the personnel update, our three new hires are now out on the floor and doing well. We are optimistic that they will complete their training and be on their own soon. We lost one employee last month; we are now down five. We just opened a job posting last week and will close next Thursday. We are hoping to hire all five needed.

7. 2024 Budget Report – Kevin Rose, Executive Director: We were hoping the Auditor would have a report on last year's budget, but it is not quite ready. We plan to have that on next month's agenda. We are currently one-third of the way through the year. We are looking good budget wise. There is nothing alarming to report. We are actually under budget in the personnel budget. Everything else looks good. We are a little over budget in a few areas because of the yearly subscriptions that are due at the first of the year.

8. Next Meeting May 28, 2024. Russell Porter will be excused from that meeting, Robert Dandoy will be conducting the meeting. A motion to adjourn the meeting was made by Benjamin Nadolski. The second motion was made by Leonard Call. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director:  Deputy Director Date: 5/28/24