

Weber Area Dispatch 911 and Emergency Services District Governing Authority Board Meeting Minutes October 1, 2021

Governing Board Members in Attendance: Scott Jenkins, James Harvey, Gage Froerer

Additional Attendees: Executive Director Tina Mathieu, District's Attorney Bryan Baron, Weber County Comptroller Scott Park, Senior Accountant Steffani Ebert, and Office Manager Kathy Stokes

1. Welcome –Chairman Scott Jenkins
2. Public Comment: None
3. 2022 Budget Preview – Tina Mathieu, Executive Director: Beginning with the budget summary. Our budgeted revenue for 2021 is \$8,696,044. Our estimated revenues for 2021 are going to be approximately \$8,840,119. Our anticipated revenues for 2022 are \$8,982,000. The one item that may go up in 2022 is the 911-telephone tax. She is working with Senator Harper to get an additional \$0.02, which would be \$65,000 to \$70,000 additional dollars per year. This is not added to the anticipated revenue at this point because we are not sure it will happen. However, on our telephone tax, as she has been working with multiple legislators, since 2015 we received \$1.5 Million since they changed the statue and now it is at \$2.5 Million. It has been beneficial to us. She also pointed out that we budgeted for \$200,000 for the UCA 911 Fund. This was the first year, and because legislation that had been changed the year prior there was an opportunity to apply for some additional funds as long as we met certain requirements in our 911 Center (call answer times, call transfer rates, and so on). We were the largest center to qualify in the State, so we got a little extra, we received \$247,500. Of the 30 PSAPs in the State 13 qualified. That is extra money we received from legislation and it was enough to cover our new Spillman server of \$235,000.

For the expenditures: On Salaries and Benefits we have increased insurance. This proposal includes either a 3% Merit, or a 2% COLA with a one-time 3% bonus. She will match what the County decides to do. This account also includes the retirement and insurance. We have decreased our Training and Travel a little, also our Telephone account by 82% for a reduction of \$231,000 from legislation for the 911 fees to cover the 911 bills paid to CenturyLink. We will also be saving what we used to pay in maintenance before we got that bill covered which was anywhere from \$60,000 to \$130,000 per year. The Software account reduced, but that one fluctuates from year to year depending what we have to buy, what we bought or pre-paid.

In 2022 for the Line account, which is the account for our fees we pay to UCA for connectivity to the radio towers and internet costs, this account increased because we are looking at potentially going to fiber with dual speeds. If we did this, it would be a substantial jump from \$3,200 to \$8,400 per year. Ogden City is working with the vendor to pull that into the Public Safety building. The pricing now is estimates.

Overall, there is a 1.66% increase. Our total expenditures are just over \$8.7 Million and our anticipated revenue is \$8.9 Million.

Scott Jenkins adds out that our Fund balance is actually building, and as far as the County is concerned, the District is on its own and not borrowing any money from the County. That is very good. If this continues, there may be a small tax decrease in the future.

Scott Parke points out that to stay strong the District should have 3 months in their General Fund, they also have a Local Building Authority account that pays for their building, and a Capitol Project Fund account for their capital project needs. With the 9% tax increase instead of the lower 6% tax increase, the Fund balance has been building more quickly. However, before we consider lowering the rate we need to make sure we have enough to cover the 5-year projects plan, and if we want to pay down the debt a little earlier we can do that as well.

Scott Jenkins agreed, and indicates we may want to look into this for 2023.

Tina Mathieu adds that if we need to do a Truth in Taxation the budget would need to be adjusted to add in the extra expense for printing and postage for this process.

The Board agrees that it is not necessary to add this for 2022. They will look at this later, such as in 2023 or 2024.

Scott Parke recommends to that if there is any extra money in the operating budget to sweep it over to the Capital Projects. For 2021 approved budget and the 2022 budget, he recommends changing the transfer to the Capital Projects account from \$250,000 to \$500,000 if they have that surplus.

Tina will change this for the budget meeting in November, and add the COVID rollover money, which does not show on this budget. The Board agrees.

4. Next Meeting, to be determined. A motion to adjourn was made by James Harvey, a second by Gage Froerer. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director:

Tina Mathieu

Date:

May 12, 2022